



**Women's Executive Council**  
 unites professional women by **creating**  
 opportunities to **recognize** and **inspire**  
 women leaders and students to **serve**  
 our Central Florida **community**.

Women's Executive Council, Inc. and  
 Scholarship Endowment Fund of Women's Executive Council, Inc.  
 Board Meeting Minutes

Section I. General Information	
<b>Location:</b>	Zoom (Link sent via email)
<b>Date:</b>	May 20, 2025
<b>Call to Order:</b>	6:11 PM
<b>Attendees:</b>	Yarmmys Vargas, Mia Poinsette, Jennifer Pollock, Reshell Smith, Deb Kelly, Jennifer Wade, Diane Diaz
<b>Guests in Attendance:</b>	None
<b>Unattended:</b>	Carol Enriquez, Heather Numa Bell, Heather Wylam, Carina Borkon, Patrizia Harrington, Jean Horning, Lauren Mendelsohn, Dauri Sandison, Norma Mercado, Nora Buning, Deanna Snyder, Nancy Mireles
<b>Submitted By:</b>	Mia Poinsette
Section II. Important Dates	
	a. June 17, 2025 – Monthly Board Meeting via Zoom from 6-7 pm b. July 15, 2025 – Monthly Board Meeting via Zoom from 6-7 pm c. August 15, 2025 – Scholarship Social at the Girl Scouts of Citrus Council from 4-6 pm d. August 19, 2025 – Monthly Board Meeting via Zoom from 6-7 pm e. September 11, 2025 – Nominations Committee meeting at Celebration Title Group from 5-8 pm f. October 1, 2025 – Volunteer Event with Boys and Girls Club g. October 16, 2025 – Women's Achievement Awards at The Abbey
Section III. Agenda Topics/ Minutes	
<b>1.</b>	<b>President (Carina Borkon not present; Yarmmys Vargas provided the report)</b> a. Approval of April and May minutes needed as a quorum was not met. b. Yarmmys will follow up with Carol to confirm if we have a sponsor for the Scholarship Social in August. c. Advertising of WAA will begin next month to promote Women of the Year due to the election process. d. Foley and Lardner LLP is our newest corporate sponsor. The law firm has requested our W-9 information to mail the \$2,500 payment. e. Need to confirm how much Deb should contribute to scholarships and operational costs (continuation of the lunch sponsorship fund). Yarmmys will discuss with Carina.
<b>2.</b>	<b>Vice-President (Carol Enriquez not present)</b> a. No report.
<b>3.</b>	<b>Treasurer (Jennifer Pollock)</b> a. Need to secure the board's approval to engage an Intuit QB specialist to clean up our historical data records. b. REQUEST: Authorized QB specialist to remove/delete all records prior to January 1 2017. <b>Estimated expense is less than \$300, most likely \$120.</b> Electronic board vote conducted. <i>Of those able to vote, these members responded via email on 5/28/25 with a response of "Yay":</i>

- Norma Mercado
- Deb Kelly
- Diane Diaz
- Nancy Mireles
- Yarmmys Vargas
- Mia Poinsette
- Reshell Smith
- Carol Enriquez

- c. REASONING: When we changed from QB desktop version to QB OnLine cloud 3 years ago, data was ported over as far back as 2007.
- The data did not create any issues in the desktop version, however
  - since the OnLine Cloud version, there has been a persistent glitch, specifically there are + 2 dozen transactions that are present (dated 2006- 7) that continue to 'match up' with EVERY and ANY open bank transaction. **This can and should be cleaned up.**

- d. Also, the Account Balance Reports includes "ancient" A/R and undeposited funds. Again this comes from old data. We have been able to work around this by exporting to EXCEL and then deleting the lines, but **this can and should clean up the problem** as well.

**Women's Executive Council**  
**Balance Sheet**  
 As of December 31, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
SEF Checking (1611) Wells Fargo	10,778.75
WEC Bus Ckng (1569) Wells Fargo	28,999.12
<b>Total Bank Accounts</b>	<b>\$39,777.87</b>
Accounts Receivable	
Accounts Receivable	-55.00
<b>Total Accounts Receivable</b>	<b>\$ -55.00</b>
Other Current Assets	
Undeposited Funds	965.00
<b>Total Other Current Assets</b>	<b>\$965.00</b>
<b>Total Current Assets</b>	<b>\$40,687.87</b>
<b>TOTAL ASSETS</b>	<b>\$40,687.87</b>
<b>LIABILITIES AND EQUITY</b>	

	<p>e. Nora has talked with Eva Shoemaker regarding these issues, the plan to clean up the records, and Eva agrees that it would be the right thing to do.</p> <p>f. Yarmmys to follow up with registration for May bill.</p>														
4.	<p><b>Membership (Yarmmys Vargas &amp; Jennifer Wade)</b></p> <p>a. Submitted membership applications for review and consideration:</p> <p><b>Anita Boyd</b>  <i>Role/Company: REALTOR/Commonwealth &amp; President of GE Protection</i>  <i>Description of Work: Provide security guard services to hotels, schools, constructions sites and other facilities.</i>  <i>Professional &amp; Civic Affiliations &amp; Accomplishments: Graduate of the University of Central Florida. Member of Alpha Kappa Alpha Sorority, Inc.</i>  <i>Personal: Foodie, traveling, mini golf, church.</i>  <i>WEC: Community Outreach</i>  <i>Dues?: Yes</i>  <i>Board Decision:</i></p> <p>Reshell Smith motions and Diane Diaz seconds to approve Anita Boyd to membership as her dues are paid in full. All in Favor, Board approves this new member.</p> <p>b. Michell Warren requested a new name badge due to a misspelling. It will cost \$12 to correct the issue.</p> <p>c. Jennifer Anders will have her employer included on her badge as a corporate sponsor.</p>														
5.	<p><b>Mentorship (Reshell Smith &amp; Diane Diaz)</b></p> <p>a. Reshell (Membership Mentorship):</p> <ul style="list-style-type: none"> <li>Suggested two membership mixers per year and will discuss a Fall date with Carina.</li> </ul> <p>b. Diane (Student Mentorship):</p> <ul style="list-style-type: none"> <li>Only 2 mentors have signed up.</li> <li>Additional emails will be going out.</li> <li>Discussed additional ways to encourage members to sign up as mentors.</li> <li>Examined the possibility of recording a short 2-minute video explaining the value of mentorship, how simple it is to mentor a scholarship recipient, and the minimal time commitment.</li> </ul>														
6.	<p><b>Programs (Nancy Mireles)</b></p> <p>a. The 2025 Programs line-up:</p> <table border="1"> <tr> <td>June</td><td>No speaker scheduled</td></tr> <tr> <td>July</td><td><i>Tentatively – Field trip with FEW to Dr. Phillips Center for the Performing Arts</i></td></tr> <tr> <td>August</td><td>Field trip to Orlando Science Center with JoAnn Newman as speaker, CEO</td></tr> <tr> <td>September</td><td><i>Tentatively – Sarah Gal of World Orlando</i></td></tr> <tr> <td>October</td><td>No meeting due to WAA</td></tr> <tr> <td>November</td><td>WEC Members Only – no speaker/ elections</td></tr> <tr> <td>December</td><td>No meeting due to holiday party</td></tr> </table> <p>b. Yarmmys to confirm with Carina if guests can be added to field trips.</p>	June	No speaker scheduled	July	<i>Tentatively – Field trip with FEW to Dr. Phillips Center for the Performing Arts</i>	August	Field trip to Orlando Science Center with JoAnn Newman as speaker, CEO	September	<i>Tentatively – Sarah Gal of World Orlando</i>	October	No meeting due to WAA	November	WEC Members Only – no speaker/ elections	December	No meeting due to holiday party
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7.	Sponsorships (Vacant; Carol Enriquez provided report)																																																		
	a. Current sponsorship list:																																																		
	<table><tr><th>Sponsor</th><th>Amount</th><th>Status</th></tr><tr><td>Poinsette Foundation</td><td>\$ 5,000.00</td><td>Payment Received-Lunch sponsor</td></tr><tr><td>Rollins/Holt</td><td>\$ 2,500.00</td><td>Payment Received</td></tr><tr><td>VisitOrlando</td><td>\$ 2,500.00</td><td>Payment Received</td></tr><tr><td>United Way</td><td>\$ 500.00</td><td>Payment Received</td></tr><tr><td>Bridges</td><td>\$ 2,500.00</td><td>Confirmed sponsorship 5/1; invoice sent 5/9; pending payment</td></tr><tr><td>AdventHealth</td><td>\$ 2,500.00</td><td>Confirmed sponsorship; pending payment</td></tr><tr><td>Foley and Lardner LLP</td><td>\$ 2,500.00</td><td>Invoice sent 3/30/25; pending payment</td></tr><tr><td>USB/Laubach</td><td>\$ 5,000.00</td><td>Invoice sent 3/5/25; sent another follow up</td></tr><tr><td>Massey</td><td></td><td>They are evaluating; sent another follow up</td></tr><tr><td>Publix</td><td></td><td>Pending application decision</td></tr><tr><td>OUC</td><td>Requested \$2,500</td><td>Sent multiple follow ups; sent another follow up</td></tr><tr><td>Hilton</td><td>Requested</td><td>4/10 Hilton confirmed they have had some changes and are evaluating; sent another follow up</td></tr><tr><td>Pando</td><td>Requested</td><td>Sent multiple follow ups</td></tr><tr><td>Loyal Source</td><td>Requested</td><td></td></tr><tr><td>Fun Spot</td><td>DENIED 5/8/25</td><td>DENIED 5/8/26</td></tr></table>			Sponsor	Amount	Status	Poinsette Foundation	\$ 5,000.00	Payment Received-Lunch sponsor	Rollins/Holt	\$ 2,500.00	Payment Received	VisitOrlando	\$ 2,500.00	Payment Received	United Way	\$ 500.00	Payment Received	Bridges	\$ 2,500.00	Confirmed sponsorship 5/1; invoice sent 5/9; pending payment	AdventHealth	\$ 2,500.00	Confirmed sponsorship; pending payment	Foley and Lardner LLP	\$ 2,500.00	Invoice sent 3/30/25; pending payment	USB/Laubach	\$ 5,000.00	Invoice sent 3/5/25; sent another follow up	Massey		They are evaluating; sent another follow up	Publix		Pending application decision	OUC	Requested \$2,500	Sent multiple follow ups; sent another follow up	Hilton	Requested	4/10 Hilton confirmed they have had some changes and are evaluating; sent another follow up	Pando	Requested	Sent multiple follow ups	Loyal Source	Requested		Fun Spot	DENIED 5/8/25	DENIED 5/8/26
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	a. 23 applications received in May; unusual to not receive applications yet from Rollins Crummer/ Holt. Yarmmys will send Doragnes Bradshaw a message to spread awareness about program. b. The Dean and marketing contact from Galen College of Nursing (near UCF) have recently joined as members and would like to be added to our list. An electronic invitation to the grand opening in July of Galen College of Nursing will be sent to membership soon. c. Discuss at a future meeting the inclusion of trade schools in our scholarship program. d. The WEC scholarship website has been updated as we are now accepting 2025 applications through 6/30: <a href="https://www.wecorlando.com/Scholarship-Application-Information/">https://www.wecorlando.com/Scholarship-Application-Information/</a>																																																		

	<p>e. WEC members are encouraged to spread the word.</p> <p>f. Any WEC member who is interested in volunteering to review 5-10 applications (occurring 6/25-7/10), please send a message to <a href="mailto:dkelly@siena.edu">dkelly@siena.edu</a></p>
9.	<b>Events (Vacant)</b>
	a.
10.	<b>Marketing (Norma Mercado)</b>
	a.
11.	<b>Social Media (Heather Numa Bell)</b>
	a. Currently working on the social post from the last meeting and will collaborate with Carina to get situated with WAA. Please provide additional pictures if you have them.
12.	<b>Activities (Heather Wylam)</b>
	<p>a. A volunteer event at the Boys and Girls Club is scheduled for October 1<sup>st</sup>.</p> <p>b. Emails containing more details for each event will be forthcoming and our scholarship recipients will also be invited.</p>
13.	<b>Registration (Jean Horning &amp; Patrizia Harrington)</b>
	<p>a. May luncheon totals:</p> <p>Registration –</p> <p>Final headcount <b>48</b> total attended</p> <p>Total Amount Paid: <b>\$2,025</b></p> <p>Total No Shows Paid:(6)</p> <p>Total Meals No Show Comped: 1</p> <p>Total Meals Comped: 12</p>
<b>Section IV. Old Business</b>	
<b>Section V. New Business</b>	
<b>Section VI. Adjournment</b>	
	Diane motions to adjourn our meeting at 7:05 pm, Deb Kelly seconds motion. All in favor, the Board approves motion.